

Risk Assessment: Walton Gardens Schools XC

| Date: | Assessed by: | Location : | Review : |
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| 04/06/2024 | Dominic Ellis Merv Ward Tom Greaves | Walton Gardens | 01/09/25 |

| What are the Hazards? | Who might be harmed and how? | What are you already doing? | Risk Rating | What else can you do to control this risk? | Resultant Risk Rating | Action by whom | Target date | Complete |
|---|--|--|-------------|---|-----------------------|------------------------------|-------------|-------------------------------|
| Slips and trips Spillages/loose cables | Staff may be injured if they slip on spillages or trip on cables or objects left on the floor. | <ul style="list-style-type: none"> There is general good housekeeping policy in the organisation Wet floor signs are always used Staff use electrical sockets nearest to where they are working to reduce the risk of tripping over leads | L | <ul style="list-style-type: none"> Introduce a two-mop system for cleaning floors (wet mopping followed by dry mopping) Remind staff to wear sensible shoes, e.g. flat shoes with a good grip | L | Joe Bloggs | 25/12/16 | Yes 14/09/15 Joe Bloggs |
| Low Tree Branches | Athletes may hit their heads or injure their face on low hanging tree branches | The course is designed to avoid branches that hang too low for athletes to be able to run under. Event set up team are asked to raise concerns on the area of the course they set up. | L | The course will be walked on event days by the race director to check that no tree branches are hanging low enough to hit an athlete or marshal. | L | Merv Ward | Event Days | |
| Tree Roots Underfoot | Athletes/ marshals may trip causing injury. | The course is designed to avoid trees that have large amounts of exposed roots. Event set up team are instructed to ensure the course avoids large amounts of exposed roots. Any small roots that are protruding the ground are sprayed with yellow spray paint to draw attention to the hazard. | L | Athletes will be briefed in the holding pen to be aware of exposed roots. The race director will walk the course prior to the first race to check the course has been set up correctly. | L | Event set up team, Merv Ward | Event Days | |
| Other Park Users | Collision between athletes/ other park users causing injury. | Dates are booked in with Walton Gardens in advance. The course is clearly marked. Local Press coverage draws attention to the event taking place. | L | N/A | L | N/A | N/A | N/A |

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| Wet Underfoot Conditions | Athletes may injure themselves as a result of unsafe course conditions. Parents/ teachers/ volunteers may injure themselves off the course as a result of unsafe conditions. | Weather forecasts are monitored in the run up to event day to identify how the weather may impact the course. The pre event site visit identifies areas where water may pool on the course. The course set up team identify areas where the course is unsafe. | M | The course will be walked by the race director prior to the first race. Where required the course will be redirected on an adhoc basis to avoid areas that are deemed too dangerous. Key areas for spectators will be assessed by the course set up team, where required areas will be cordoned off. Where conditions have been forecasted or observed in the run up to the event day, additional communications warning of the risk will be circulated to schools and on club social media. | L | Merv Ward Course set up team Andy Clare | Event Days 48hrs before event day | |
| Golf Tee Boxes | Athlete may trip and injure themselves. | The position of the golf tee boxes are considered when the course was created to avoid as many tee boxes as possible. Where tee boxes are on the course there are marshals to observe the area. Tee boxes on the course have been reviewed to ensure the tee box is not in the optimum racing line and the how spread out the field is at each location. | M | Yellow spray paint will be used to highlight the tee box. As part of the marshal briefing marshals will be asked to be vocal where required to provide additional warning. The number and position of marshals will be reviewed to ensure optimal coverage with sufficient contingency. | L | Course set up team Events Working Group | Event Days 01/09/24 | |
| Extreme Weather | Extreme weather causing illness or injury to athletes, parents, teachers, volunteers. | Weather forecasts are monitored. Where appropriate, additional site visits are completed. | H | Where the forecast indicates extreme weather, the race director, events secretary and at least one other member of the event management team/ WAC committee will discuss (either in person or virtually) the forecast, impacts on the course and supporting infrastructure and decide if the event is safe to run. Where possible and appropriate a site visit will be completed to understand the impact the weather conditions could have on the grounds. | M | Merv Ward Dom Ellis Event Management Team | 48hrs before event day | |
| Multi Terrain Transfers | Athletes may trip and injure themselves moving from grass to pavement or vice versa. | Course is assessed to minimize the number of terrain changes and each change is reviewed to minimize the amount of curb exposed. | M | Terrain changes where the 2 surfaces aren't aligned will be sprayed with yellow warning paint. This will be reviewed by the race director as part of their pre race course inspection. The number and position of marshals will be reviewed to ensure optimal coverage with sufficient contingency. | L | Merv Ward Events Working Group | Event Day 01/09/2024 | |
| Athletes being unable to complete race | Athletes becoming lost ill or injured if they decide not to continue the race. | Marshals are asked to observe their area of the course for athletes withdrawing from the race. All marshals have the race directors contact details so assistance can be arranged. Tail runners are utilized for primary | M | Area Lead Marshalls will have radio contact with the race director and event management team. A count of athletes starting and finishing the race will take place to allow the event management to quickly identify if assistance is | L | Merv Ward Area Lead Marshals Marshals | Event Day | |

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| | | school races to ensure no athletes are left on the course. | | required on the course. The number and position of marshals will be reviewed to ensure optimal coverage with sufficient contingency. | | Events Working Group | 01/09/2024 | |
| Athletes getting lost | Athletes becoming lost or injured from risks off posed off the grounds. | The course is marked with tape, where appropriate this is on both sides of the course. Marshals are in place to direct athletes. | L | A count of athletes starting and finishing the race will take place to allow the event management to quickly identify if every athlete has finished the race. The number and position of marshals will be reviewed to ensure optimal coverage with sufficient contingency. | L | Area Lead Marshals Marshals Events Working Group | Event Day 01/09/2024 | |
| Non athletes on the course | Athletes being impeded or tripped. | Communicate with schools that only athletes should be on the course. Ask marshals to remove non athletes from the course. | H | In areas that see the highest footfall and number of non athletes on the course higher stakes will be used to make it harder to access the course. Schools will be reminded to instruct those not taking part in the race to keep off the course. Installation of controlled crossing points with assigned marshals to manage flow of spectators crossing the course without affecting an athlete's progress. The number and position of marshals will be reviewed to ensure optimal coverage with sufficient contingency. | M | Course Set up Team Event Working Group Events Working Group | Event Day 1 week before the first race 01/09/2024 | |
| Slips trips & falls | Athletes, teachers, parents, volunteers becoming injured. | Remove obstructions from the course and surrounding areas. Provide first aid. Identify and manage hazards through dynamic risk assessment | M | | M | Course set up team | | |

NB Copy and paste rows as required